
REQUEST FOR PROPOSAL (RFP)

DEVELOPMENT OF JOB REFERRAL SYSTEM, MENTORSHIP AND COACHING OF RETURNEES

Project Background

The project “*PBF, Strengthening Sustainable and Holistic Reintegration of Returnees*” aims to facilitate sustainable reintegration of returnees in order to promote increased social cohesion, youth engagement, job creation as well as community stabilization and development, thus contributing to peace-building.

The project aims to strengthen the institutional mechanisms, capacities and the policy framework relating to migration and reintegration, at national and local levels. It facilitates the economic reintegration of returnees through strengthening the referral system for returnees to skills and income-generating opportunities in The Gambia.

The initiative is supported by the International Organization for Migration (IOM), the International Trade Centre (ITC), the United Nations Fund for Population Fund (UNFPA) and the World Health Organization (WHO).

The role of the organisation/group

For the implementation of this initiative, ITC seeks the services of an organisation / company to support the following activities:

- 1) Coaching and mentorship program for returnees on job search mechanisms**
- 2) Provision of customized job counselling to returnees**
- 3) Development of a system to facilitate matching of of returnees and potential employers**
- 4) Mapping of employers in major sectors of employment in the Gambia**

The service provider is expected to work in close partnership with the Directorate of Labour of the Ministry of Trade, Industry and Employment (MOTIE) and the PBF project team (IOM, UNFPA, WHO)

The project will be piloted for a period of 6 months subject to extension upon satisfactory delivery of service

OUTPUTS AND DELIVERABLES

- 1. Establishment and operationalisation of a coordinated job referral mechanism in close collaboration with the Directorate of Labour under MOTIE**

2. **Support 200 returnees through customized coaching session**
3. **Facilitate linkages for up to 100 returnees to public and private employers**

REQUIREMENTS

- Organisation must demonstrate experience and expertise job referrals particularly related to low skills job seekers
- Knowledge of returnee's associations is an advantage
- Knowledge and experience in youth and community mobilization and advocacy, including in rural areas
- Organisation should have knowledge of micro and small enterprise promotion and entrepreneurship as an alternative to job search
- Organisation should have experience in HR network and system administration and set up
- Organisation should have or be willing to take on board mentors / coaches for the program
- Organisation must also be legally registered and operate a current account with a reputable bank in The Gambia

Submission of Application

Interested candidate should submit the following by email to bsallah@intracen.org;

- Letter of intent
- Technical proposal and budget

Deadline for Submission is 14th May, 2019 at 23:59 GMT.