



Andandorr

Export Advancement Programme (EAP)

Mentoring and Developing Successful Exporters

Business and Export Development Department
48 Kairaba Avenue, Serekunda
Tel: 220- / 998 6445 /4377377 | Fax: 220-4377379 |
Ms. Mariam Bittaye: +220 998 6445

COMPANY INFORMATION			
Company Name*		Brand Names*	
Registration No.*		ETLS Reg. No.	
Date of Incorporation		Dates of Operation	
Company Office Address Workshop/Factory		Social media links	
Telephone No.*		Email Address	
WhatsApp No.*		Website	

COMPANY BACKGROUND <small>(Please tick all that apply)</small>			
No. of Full-Time Employees*	Full-time: Of which women:	Part-time: Of which women:	
Type of Company	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Commercial Agriculture <input type="checkbox"/> Export Trading Company <input type="checkbox"/> Service Provider <input type="checkbox"/> Others (please specify):		Industry Sector* <input type="checkbox"/> Horticulture <input type="checkbox"/> Building Materials <input type="checkbox"/> Electrical & Electronics <input type="checkbox"/> Food & Beverages <input type="checkbox"/> Fashion & Textiles <input type="checkbox"/> Information & Communication Technology (ICT) <input type="checkbox"/> Fishing & Aquaculture <input type="checkbox"/> Oil & Gas <input type="checkbox"/> Others (pls specify):
Are You a Subsidiary Company?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, pls specify. <input type="checkbox"/> MNC <input type="checkbox"/> State Owned Company <input type="checkbox"/> Others		
(Export) Products/ Services Description*	Have you ever exported?* <input type="checkbox"/> Yes, years: _____ <input type="checkbox"/> No If yes, pls specify your current export market.		
	Are you currently exporting? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Target Market for Export		

COMPANY OWNERSHIP* <small>(Please indicate (%) of shareholding)</small>											
Joint Venture? Name(s) of business partner(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Shares</td> <td style="text-align: center;">%</td> </tr> <tr> <td style="text-align: center;">Gambian</td> <td style="text-align: center;">%</td> </tr> <tr> <td style="text-align: center;">Foreign</td> <td style="text-align: center;">%</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">100%</td> </tr> </table>	Shares	%	Gambian	%	Foreign	%	Total	100%	
Shares	%										
Gambian	%										
Foreign	%										
Total	100%										
Sole Proprietorship? Name of owner:	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %									

COMPANY REVENUE <small>(Please share if you have this information. All data will be treated 100% confidentially.)</small>				
Year	2017	2018	2019	Budget 2020
Sales Revenue (GMD)				
Export Revenue (GMD)				

CERTIFICATION/STANDARDS	
<i>(If any, please specify certification and year obtained. Please also list potential apprenticeships)</i>	
Valid until	Certification/ or Quality Management System (e.g. GHP, GMP)

INFORMATION PROVIDED BY			
Name		Designation	
Office/ Mobile No.		Email Address	

If selected for the Export Advance Programme, who will attend the training?			
Name	Position	How long with the business?	Export Experience

PLEASE ATTACH THESE DOCUMENTS	FOR GIEPA USE ONLY
<p>Required documents:</p> <ul style="list-style-type: none"> • GIEPA Application Form • Contact details including email and phone number • Copy of latest Business Registration Certificate • Motivation letter including a summary of your business' capacity for production process development or improvement to meet export market requirements. <p>Additional documents that will make your application stronger:</p> <ul style="list-style-type: none"> • Your company logo • Links to your social media business accounts • Links to any local and international media coverage you may have received in the last 2 years (if any) • Photos of your products (up to 6 photos maximum) • Photos of your shop or workshop if applicable (up to 4 photos maximum) • Certificates of education or apprenticeships in the sector of your business (if any) • Summary and evidence of your experience in exporting (including individuals or in bulk) • Audited Financial Statement (up to the last 3 years) for existing companies; • Export Revenue Statement (up to last 3 years) for existing exporters; • Copy of Export Business Plan for existing exporters; • Summary of the enterprise's ability to create employment; • A video or other visual representation of why you would like to join the programme (can replace the motivation letter). 	<p>Date Received :</p> <p>Received by :</p> <p>Remarks :</p>

