



RFQ: Supervision of the Construction of Entrepreneurship One Stop-Shop (OSSEC) and a Hospitality Training Facility (HTC)

About International Trade Centre (ITC)

The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization, focusing on developing the export capabilities of small and medium-sized businesses in developing and transition economies. ITC projects and programmes contribute to the global efforts to achieve UN Global Goals for Sustainable Development and the Aid for Trade agenda. ITC works at three levels:

- Strengthening the integration of the business sector of developing countries and economies in transition into the global economy,
- Improving the performance of trade and investment support institutions for the benefit of small and medium-sized enterprises (SMEs) and enhancing the abilities of trade support institutions to support them better,
- Improving the international competitiveness of SMEs.

About the Project - Improving the livelihoods of vulnerable women and youth around the Senegambia Bridge

The two-year project is funded by the United Nations Human Security Trust Fund and is implemented by ITC and UNFPA in collaboration with the Gambian Association of Local Government Authorities (GALGA). The project supports communities and people around the Senegambia bridge to cope with adverse shocks while creating pathways for women and youth to take advantage of new opportunities. ITC will focus on economic security in three areas:

- Support the entrepreneurship ecosystem in the target regions and establish a regional hub or one stop shop for entrepreneurship and business development support
- Establish a hospitality training centre in LRR that provides vocational training in LRR, including the provision of foundation level training for 40 women and youth
- Enhance skills in value addition and agripreneurship for 60 youth and women, including the provision of business starter-kits
- Provide training and advisory support to connect producers and entrepreneurs to digital platforms and facilitate payment systems

Background

ITC in partnership with GIEPA, GALGA, UNFPA under the localizing SDGs project is supporting the construction of an Entrepreneurship One Stop Shop and the Hospitality Training Facility in Farafeni and Mansankonko respectively. The construction of both sites will last for six months beginning September 2022. The OSSEC will opportune young entrepreneurs to access relevant economic support services such as training, business development, trade information, networking opportunities but also to foster Innovation that can support the growth and competitiveness of the MSME sector in the Gambia whilst the HTC will support rural youth and women to access quality training in Hospitality and Bakery to enhance their employability and self-employment.

Scope of the assignment

ITC invites interested companies to forward their quotations for the supervision of construction of the Entrepreneurship One Stop Shop and the Hospitality Training Facility. The assignment involves the following task,

- The firm will administer the construction contract and ensure that the works are constructed in accordance with the provisions of the construction contract.
- Verify and certify the setting out/initiation of works, concreting, building, roofing, and tiling of the two buildings in relation to the design to ensure correct position, level, or alignment and quality of both materials and workmanship.

- Inspect and test all materials and works to ensure compliance with specifications and giving immediate notice to the contractor if such materials and works fail to comply with the specifications.
- Carry out supervision of construction works at site, quality control, and progress monitoring.
- Ensure that the construction activities are in line with the contractor's contract and workplan.
- Attend progress review meetings called by ITC and submit updates if required on project progress and issues.
- Verify whether all plumbing, electricity and from the sites met the quality specifications as in the BOQ
- Advise on specific problems/issues related to quality of construction, as and when such problems are detected and brought to notice. Inform ITC of any instances of non-conformity/non-compliance of construction parameters (e.g., materials, workmanship, specification).
- Facilitate and conduct joint final inspection(s) of the completed works along with the ITC and other partners and prepare a statement of exceptions for any works which may remain to be completed as well as a safety audit, prior to handover of the site.

Deliverables

	Duration of work per phase
Phase 1 Construction of Substructure supervised and certify progress report submitted	9 weeks
Phase 2 Construction Super structure work supervised and certify progress report submitted	8 weeks
Phase 3 Construction finishing supervised and Certify progress report submitted	9 weeks
Final inspection and safety audit conducted and certify final report submitted	1 week

For detail understanding of the construction requirement, the design, architectural drawings, Bill of Quantities (BoQs) and technical specifications for both site can be downloaded on [Construction for Entrepreneurship One Stop-Shop and a Hospitality Training Facility - Opportunity | YEP](#). Interested companies invited to send in their quotes. Quotes should involve both **travel cost and fees for the supervision**.

Requested documents and requirements

- Business registration certification must be provided
- Minimum two references of similar work with references to location(s) and client(s)
- The company must demonstrate three years' experience and knowledge in construction with CSEB and other sustainable construction techniques
- Completed quote based the scope and deliverables
- A work plan from start to completion for the respective sites

Application process and deadlines

Quotes must be submitted no later than 12th August 2022 before 6 PM local time. Quotes can be sent by mail to rfofana@intracen.org



UN general Terms and Conditions Acceptance of your Quotation: Upon receipt, your quotation will be examined, and you will be advised as promptly as possible as to its acceptability. Any contract subsequently arranged would be subject to the relevant provisions of the UN's General Conditions of Contract (GCC), a copy of which will be attached to the Contract or given upon request (a copy of the General Conditions is available on our website: <http://www.intracen.org/about/procurement/general-conditions/>). By submitting a quote, vendors confirm their acceptance of UN GCC.

Questions and clarifications on the process:

Any questions about the process may be submitted to Rohey Fofana through email at rfofana@intracen.org